

FAIRLAWN HAVEN NURSING HOME ADMISSION INFORMATION

SMOKING POLICY - Fairlawn is a smoke free facility.

ENTRANCE MEDICAL EXAM

A physical is required within 5 days prior to admission to Fairlawn unless the resident is coming from the hospital. This is required even though the resident may be coming from another nursing home. After accepting an opening at Fairlawn, we encourage you to contact the attending physician immediately for an appointment. A copy of the physical form must be obtained from Fairlawn, be completed by the physician, and returned prior to admission.

PHYSICIAN FOLLOW-UP

A physician of your choice must agree to see the resident at Fairlawn periodically within the time periods as specified by Ohio law. Please ask your doctor if he will make visits here. If he does not, please seek a physician who will. Please let Admissions know if you need assistance with this.

ROOM CHARGE

Charges begin when the room is cleaned and ready for occupancy, then the bed will be held exclusively for the resident. Preadmission requirements must be met (such as the physical and other requirements mandated by the State of Ohio) before the resident can be admitted. Full daily room rate is charged even if the resident is out of residence such as with hospitalization. Also, the full room rate is charged until all belongings are removed from the room.

PRE-ADMISSION INTERVIEW

Prior to admission, it is important for the resident, family, or a representative to meet with Social Services. Information you give will help us meet the resident's needs, and it provides an opportunity for your questions to be answered as well as required paperwork to be completed. Please bring power of attorney or guardianship documents and living will if one has been executed. Also, social security, Medicare, and any supplemental insurance cards need to be brought.

CLOTHING

All clothing needs to be marked with the resident's name so laundry can identify and return items. Name tapes are ordered through the receptionist once you accept an opening, however, these take up to two weeks to be received, so you will need to use a laundry marking pen initially. Since the ink eventually fades, name tapes still need to be sewn in. Clothing requiring special handling such as woolens or dry clean only items cannot be done by our laundry department.

PERSONAL ITEMS

A limited number of personal possessions may be brought along such as a favorite chair, small television, radio, and some wall decorations/pictures. There is typically not enough space for additional furniture unless the resident is going into a private room. Also, housekeeping needs to be able to move furniture for regular cleaning. Items of significant value are not encouraged to be brought, and all belongings should be labeled with the resident's name. An inventory sheet is given to you to complete the day of admission. This form is to be given to the nurse or social worker and is placed on the resident's chart.

**IF YOU NEED FURTHER INFORMATION, OR WOULD LIKE TO TOUR FAIRLAWN,
PLEASE CONTACT ADMISSIONS AT 419-445-3075.**

THANK YOU FOR YOUR INTEREST IN FAIRLAWN HAVEN, ARCHBOLD, OH.